**DOCUMENT NUMBER:- IOAS-APP-01**

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**TITLE**:- APPLICATION FORM FOR CERTIFICATION BODIES APPLYING FOR ACCREDITATION FROM IOA Services

**PURPOS**E:- INITIATING THE PROCESS OF ACCREDITATION BY GATHERING THE EXACT REQUIREMENTS AND PERFORMING THE TECHNICAL REVIEW FOR QUOTATION, TIME FRAME AND CHOSING THE RIGHT ASSESSORS

**PREPARED BY**:- QUALITY MANAGER

**REVIEWED BY** :- TECHNICAL MANAGER

**OFFICIAL WEBSITE**:- https://www.ioaservices.org

**WHOM TO SEND THE FILLED APPLICATION FORM**:- contact@ioaservices.org

**USUAL TIME FOR REVIEW OF THE APPLICATION**:- 1 WEEK

Instructions for Applier-

1. This application form has the provision of applying for the accreditation for ISO/IEC 17021, ISO/IEC 17025, ISO/IEC 17024 and ISO/IEC 17020. For any other accreditation please drop an email at contact@ioaservices.org.
2. Highlight the standard/ scope/ field in Yellow or mention in the column/box/space provided in front of them.
3. Incomplete form shall not be entertained and shall be informed back.

|  |  |
| --- | --- |
| Legal name of the organization |  |
| Legal address of the organization |  |
| Number of locations |  |
| Number of key locations (mention the address(es)) |  |
| Standards applying for(eg; iso 17021, iso 17020, etc.) |  |
| Primary name of the concerned person |  |
| Contact number  |  |
| Email id |  |
| Secondary name of the concerned person |  |
| Secondary contact number |  |
| Secondary email id |  |
| Official Website |  |
| Number of Staff Members performing Technical jobs (Contract review, Decision Making, Report review, Application review, etc) |  |
| Any other accreditation?If yes- Mention the other accreditation. Attach the accreditation certificate copy to assess the standards.  |  |
| Number of present clients in ISO/IEC 17021 (For standards such as ISO 9001, ISO 14001, ISO 45001, etc) |  |
| Number of present clients in ISO/IEC 17025 (Calibration and Testing ) |  |
| Number of Present Clients in ISO/IEC 17020 (Conformity Assessment – requirements for the operations of Various bodies performing Inspection) |  |

**INFORMATION**

1. **ISO/IEC 17021**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ISO 9001** |  | **ISO 14001** |  | **ISO 45001** |  |
| CODES | CRITICAL |  | CODES | CRITICAL |  | CODES | CRITICAL |  |
| 1 |  |  | 1 | \* |  | 1 | \* |  |
| 2 | \* |  | 2 | \* |  | 2 | \* |  |
| 3 | \* |  | 3 | \* |  | 3 | \* |  |
| 4 |  |  | 4 | \* |  | 4 | \* |  |
| 5 | \* |  | 5 | \* |  | 5 | \* |  |
| 6 |  |  | 6 |  |  | 6 | \* |  |
| 7 |  |  | 7 | \* |  | 7 | \* |  |
| 8 |  |  | 8 |  |  | 8 |  |  |
| 9 | \* |  | 9 | \* |  | 9 | \* |  |
| 10 |  |  | 10 | \* |  | 10 | \* |  |
| 11 | \* |  | 11 | \* |  | 11 | \* |  |
| 12 | \* |  | 12 | \* |  | 12 | \* |  |
| 13 | \* |  | 13 | \* |  | 13 | \* |  |
| 14 | \* |  | 14 |  |  | 14 |  |  |
| 15 | \* |  | 15 |  |  | 15 |  |  |
| 16 |  |  | 16 |  |  | 16 | \* |  |
| 17 |  |  | 17 |  |  | 17 | \* |  |
| 18 |  |  | 18 |  |  | 18 |  |  |
| 19 |  |  | 19 |  |  | 19 |  |  |
| 20 | \* |  | 20 | \* |  | 20 | \* |  |
| 21 | \* |  | 21 | \* |  | 21 | \* |  |
| 22 | \* |  | 22 |  |  | 22 |  |  |
| 23 |  |  | 23 |  |  | 23 |  |  |
| 24 | \* |  | 24 | \* |  | 24 | \* |  |
| 25 |  |  | 25 | \* |  | 25 | \* |  |
| 26 | \* |  | 26 | \* |  | 26 | \* |  |
| 27 |  |  | 27 |  |  | 27 |  |  |
| 28 | \* |  | 28 | \* |  | 28 | \* |  |
| 29 |  |  | 29 | \* |  | 29 | \* |  |
| 30 |  |  | 30 |  |  | 30 |  |  |
| 31 |  |  | 31 |  |  | 31 | \* |  |
| 32 |  |  | 32 |  |  | 32 |  |  |
| 33 | \* |  | 33 |  |  | 33 |  |  |
| 34 |  |  | 34 |  |  | 34 |  |  |
| 35 |  |  | 35 | \* |  | 35 | \* |  |
| 36 |  |  | 36 | \* |  | 36 | \* |  |
| 37 | \* |  | 37 |  |  | 37 |  |  |
| 38 | \* |  | 38 | \* |  | 38 | \* |  |
| 39 |  |  | 39 | \* |  | 39 | \* |  |

ISO 9001:2015: All requirements of IAF MD17:2019 and ISO/IEC 17021-3:2017 are applicable.

Please indicate the IAF Codes you are requesting by clicking on the corresponding box in the below fields.

Please note: IAF Codes that have the word **Critical** after the number must be witnessed during on-site assessment by the IOA Services Assessment team prior to addition to scope of accreditation (See IAF MD17:2019 sections 5, 6 and 7).

ISO 14001:2015: All requirements of IAF MD17:2019 and ISO/IEC 17021-2:2016 are applicable

Please indicate the IAF Codes you are requesting by clicking on the corresponding box in the below fields.

Please note: IAF Codes that have the word **Critical** after the number must be witnessed during on-site assessment by the IAS Assessment team prior to addition to scope of accreditation (See IAF MD17:2019 sections 5, 6 and 7).

ISO 45001:2018: All requirements of IAF MD17:2019 and ISO/IEC 17021-10:2018 are applicable.

Please indicate the IAF Codes you are requesting by clicking on the corresponding box in the below fields.

Please note: IAF Codes that have the word **Critical** after the number must be witnessed during on-site assessment by the IAS Assessment team prior to addition to scope of accreditation (See IAF MD17:2019 sections 5, 6 and 7).

|  |  |
| --- | --- |
| **ISO 22000** |  |
| A: Farming of Animals  |  |
| B: Farming of Plants |  |
| C: Food Manufacturing |  |
| D: Animal Feed Processing |  |
| E: Catering |  |
| F: Distribution |  |
| G: Provision of Transport and Storage Services |  |
| H: Services (e.g. water supply, pest control, cleaning, etc.) |  |
| I: Production of Food Packaging and Packaging Material |  |
| J: Equipment Manufacturing |  |
| K: Production of (Bio) Chemicals |  |

**ISO 22000:2018: All requirements of IAF MD16:2015 and ISO 22003:2013 are applicable.**

|  |  |
| --- | --- |
| **ISO 50001** |  |
| Industry - Light to Medium |  |
| Building Complexes |  |
| Agriculture |  |
| Industry – Heavy |  |
| Transport |  |
| Energy Supply |  |
| Buildings |  |
| Mining |  |

**ISO 50001:2018: All requirements of ISO 50003:2014 are applicable.**

|  |  |
| --- | --- |
| **ISO 37001** |  |
| **ISO 27001** |  |
| **ISO 20000-1** |  |
| **ISO 21001** |  |
| **ISO 55001** |  |
| **ISO 20121** |  |
| **ISO 39001** |  |
| **ISO 22301** |  |
| **ISO 37101** |  |
| **ISO 41001** |  |
| **ISO/IEC 27701** |  |
| **ISO 26000** |  |
| **Others:-** |  |

**The Sub Sectors are not applicable for above standards. These are the open scope management system standards.**

|  |  |
| --- | --- |
| **ISO 13485** |  |
|  |  |
| **Non-Active Medical Devices**General non-active, non-implantable medical devices* Non-active implants
* Devices for wound care
* Non-active dental devices and accessories
* Non-active medical devices other than specified above
 |  |
| **Active Medical Devices (Non-Implantable)*** General active medical devices
* Devices for imaging
* Monitoring devices
* Devices for radiation therapy and thermo therapy
* Active (non-implantable) medical devices other than specified above
 |  |
| **Active Implantable Medical Devices*** General active implantable medical devices
* Implantable medical devices other than specified above
 |  |
| **Sterilization Methods for Medical Devices*** Ethylene oxide gas sterilization (EOG)
* Moist heat
* Aseptic processing
* Radiation sterilization (e.g. gamma, x-ray, electron beam)
* Sterilization method other than specified above
 |  |
| **In Vitro Diagnostic Medical Devices (IVD)*** Reagents and reagent products, calibrators and control materials for: Clinical Chemistry, Immunochemistry (Immunology), Haematology/Haemostasis/Immu nohematology, Microbiology, Infectious Immunology, Histology/Cytology, Genetic Testing
* In Vitro Diagnostic Instruments and software
* IVD medical devices other than specified above
 |  |
| **Devices incorporating/utilizing specific substances/technologies*** Medical devices incorporating medicinal substances
* Medical devices utilizing tissues of animal origin
* Medical devices incorporating derivatives of human blood
* Medical devices utilizing micromechanics
* Medical devices utilizing nanomaterials
* Medical devices utilizing biological active coatings and/or materials or being wholly or mainly absorbed
* Medical devices incorporating or utilizing specific substances/technologies/elements, other than specified above
 |  |
| **Parts or Services*** Raw materials
* Components
* Subassemblies
* Calibration services
* Distribution services
* Maintenance services
* Transportation services
* Other Services
 |  |

**Other Management/ Product conformity standards**

|  |  |
| --- | --- |
| **ISO 14785** |  |
| **ISO 29001** |  |
| **ISO 25424** |  |
| **ISO 21101** |  |
| **ISO 21401** |  |
| **ISO 46001** |  |
| **ISO 20121** |  |
| **ISO 16128-2** |  |
| **ISO 11960** |  |
| **ISO 16070** |  |
| **ISO 14310** |  |
| **ISO 10427-1** |  |
| **ISO 10427-2** |  |
| **ISO 10427-3** |  |
| Other Standards. Please specify:-  |  |

1. **ISO/IEC 17025**

|  |  |
| --- | --- |
| **TESTING AREAS AND PARAMETERS** |  |
| **Acoustics and vibration** |  |
| **Biological/microbiological*** Pharmaceutical/nutraceutical
* Biotechnology/biochemical
 |  |
| **Chemical*** Animal drug testing
* Paint
* Fasteners
* Fertilizers
* Metals
* Solvents
 |  |
| **Inorganics/organics*** Coal
* Other-specify:
 |  |
| **Construction materials** |  |
| **Dimensional inspection/measurement** |  |
| **Electrical** |  |
| **Environmental*** Air
* Asbestos
* Environmental lead
* Water
* Bioassay
* Radon
* Underground storage
* Solid/hazardous wastes
* Other
 |  |
| **Mechanical*** Fasteners and metals
* Paint
* Plastics
* Rubber
* Windows and doors
* Paper
* Other
 |  |
| **Non-destructive** |  |
| **Optical/photometric/radiometric:*** Ionizing radiation
 |  |
| **Thermal** |  |
| **Multi-disciplinary*** Information technology
* Medical/veterinary
* Forensic
* Occupational
* Health/hygiene
* Food/beverage
 |  |
|  |  |
| Other Scope. Please specify:-  |  |

|  |  |
| --- | --- |
| **CALIBRATION/ MEASUREMENT AREAS AND PARAMETERS** |  |
| **Dimensional*** Angularity
* Gage blocks
* Hand tools (mics, calipers)
* Step gages
* Measuring wires
* Laser frequency/wavelength
* UMM/bench micrometers
* Roundness
* Surface texture
* Optical reference planes
* OD cylindrical diameter
* ID cylindrical diameter
* CMMs
* Threaded product
* Height gages
* Surface plates
* Radius gages
* Indicators
* LVDT
* Microscopes
* Video/optical measuring machines
* Other
 |  |
| **Mechanical*** Air speed
* Flow rate (air or liquid)
* Hydrometers
* Mass
* Volume
* Force
* Density
* Ultrasonic reference block
* Ultrasonic transducer
* Vibration
* Torque
* Pressure/vacuum
* Hardness testers
* Acoustics
* Scales and balances
* Pipettes
* Other
 |  |
| **Thermodynamic*** Humidity
* Thermometry
* IR thermometry
* Thermocouples/pyrometer indicators
* Other
 |  |
| **Electromagnetic – DC/Low Frequency*** DC voltage
* AC voltage
* DC current
* AC current
* Resistance
* Capacitance
* Inductance
* Voltage/current converters (to 1 Mhz)
* Current transformers
* High voltage resistors
* LF power/energy
* magnetic
* mixed dividers
* phase meters
* power-frequency
* DMMs
* pulse waveform
* Resistance dividers
* Oscilloscopes
* Voltage transformers
* Calibrators
* RTD/thermocouples
* Other
 |  |
| **Electromagnetic – RF/Microwave*** RF power
* Attenuation
* Phase
* Amplitude modulation
* Frequency modulation
* Distortion
* Harmonics
* Electromagnetic field strength
* HF capacitance
* HF inductance
* Q-standards
* Reflection
* Transmission
* SWR
* Other
 |  |
| **Time and Frequency*** Frequency/time (source/measure)
* Time dissemination
* Timers and stopwatches
* Other
 |  |
| **Ionizing Radiation*** Dosimetry
* Radioactive sources
* Other-specify:
 |  |
| **Chemical Quantities*** PH
* Conductivity
* Viscosity
* Refractometry
* Other
 |  |
| **Optical Radiation*** Laser power energy
* Photometric
* Radiometric
* Spectrophotometric
* Wavelength
* UV radiometric-standard detectors
* UV radiometric-standard source
* Attenuation
* Other
 |  |
| Other Standards. Please specify:-  |  |

1. **ISO/IEC 17024**

|  |  |
| --- | --- |
| **Lead Auditor Accreditation*** ISO 9001
* ISO 14001
* ISO 45001
* ISO 22000
* ISO 27001
* ISO 37001
* ISO 50001
* ISO 20000-1
* ISO 13485
* ISO 39001
* ISO 21001
* ISO 31000
* ISO 26000
 |  |
| Others:- |  |
| **Internal Auditor Accreditation*** ISO 9001
* ISO 14001
* ISO 45001
* ISO 22000
* ISO 27001
* ISO 37001
* ISO 50001
* ISO 20000-1
* ISO 13485
* ISO 39001
* ISO 21001
* ISO 31000
* ISO 26000
 |  |
| Others:- |  |
| **Lead Implementation Training Accreditation*** ISO 9001
* ISO 14001
* ISO 45001
* ISO 22000
* ISO 27001
* ISO 37001
* ISO 50001
* ISO 20000-1
* ISO 13485
* ISO 39001
* ISO 21001
* ISO 31000
* ISO 26000
 |  |
| **Others:-** |  |
| **Industrial Training Accreditation** |  |
| **Power Electronics Training Accreditation** |  |
| **Solar Power Energy Training Accreditation** |  |
| **Sector Specific Industrial Training Accreditation** |  |
| Other Standards. Please specify:-  |  |

1. **ISO/IEC 17020**

|  |  |  |
| --- | --- | --- |
| Fields of Inspection |  | Inspection Methods and Procedures (Availability- Yes or No). (Attach along) |
| * Engineering Inspection (including Pressure Systems, lifting equipment/Hoists, electrical installations, power presses, local exhaust ventilation, cargo / pre-shipment inspection, manufacture of boilers / pressure vessels, welding inspections, oil and gas metering)
 |  |  |
| * Building and Construction Products
 |  |  |
| * Food Inspection (food safety, food hygiene, manufacturing and processed practices, cargo inspection, animal welfare, labelling)
 |  |  |
| * Asbestos Surveys
 |  |  |
| * Health and Social Care
 |  |  |
| * Care Home Inspection
 |  |  |
| * Fire Protection Systems
 |  |  |
| * Plant Health
 |  |  |
| * Environmental Technology Verification
 |  |  |

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| --- | --- |
| **Date of Application** |  |
| Note- I/We\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Confirm that the information provided by me is correct and has been provided upto my knowledge. I/We understand that any change in the information on later stage may attract extra fees. In case I do not wish to continue after a certain stage or do not qualify as per the requirements of IOA Services or IAF MDs, I may be rejected to grant the accreditation and the fees paid is not refundable. |
| **Name and Signature of the applicant** | Name:-Signature:- |